

Policy 2-002: Board of Trustees

Revision 3. Effective Date: February 9, 2016

I. Purpose and Scope

To outline the membership, authority, functions, and responsibilities of the University's Board of Trustees.

II. Definitions

[Reserved]

III. Policy

A. Membership and Authority

1. As stated in [Utah Code Ann 53B-2-104\(1\)](#), the voting membership of the University of Utah Board of Trustees consists of ten persons. Eight voting members are appointed by the governor with the approval of the Utah State Senate. There are two ex-officio voting members who are elected by and representing the University's alumni and current students: the President of the University Alumni Association Board of Directors; and the President of the Associated Students of the University of Utah.
2. In accord with Board of Regents Policy R223, the President of the University's Academic Senate and the President of the University's Staff Council shall have the opportunity, at their discretion, to participate in trustee meetings, and to provide point of policy input and make reports to the Board.

B. Functions and Responsibilities

The powers and duties of the Board of Trustees are listed in [Utah Code 53B-2-103](#), and [Regents Policy R220](#) and also [University Policy 3-005](#) Board of Trustees' Review of Significant Transactions.

Other functions and responsibilities are listed below.

1. To consult with the State Board of Regents on the appointment of the President of the University
2. To oversee the President of the University's exercise of enumerated and delegated powers as defined in [Utah Code 53B-2-106](#).
3. To perform such duties, responsibilities and functions as may be specifically delegated and authorized by the State Board of Regents, or provided by duly approved rules and regulations of the University.
4. To act on behalf of the University in facilitating communication between the University and the community, in assisting in planning, implementing and executing fund raising and development projects aimed at supplementing the university appropriations, in perpetuating and strengthening alumni and community identification with the University's traditions and goals, and in selecting those persons to be the recipients of honorary degrees to be granted by the University.
5. To approve all candidates for earned degrees and diplomas authorized by law and the board, conferred by the University.
6. To assist the President in the safeguarding of all University property and in providing for the education, safety and welfare of all persons at the University.
7. To enact such bylaws for its own government as it deems necessary. (see [Board of Trustees Bylaws](#).)
8. To approve contracts recommended by the President. See [Board of Regents Policy R532-5.6](#), Acceptance and Approval of Contracts and Grants
9. To render advice and consent to the University in developing and administering the Research Park. [Utah Code 53B-17-504](#)

10. Health Care System. [Regents Policy R220 Section 4.5.7](#)
11. To approve any debt policy to meet the needs and objective of the University in regards to debt management. [Regents' Policy R588-4](#), Institutional Debt
12. To exercise such powers and authorities, not specifically denied by the State Board of Regents' policy and State law, as may be necessary and proper to assure the effective, efficient administration and operation of the University. (See also [University Policy 3-005](#) Board of Trustees' Review of Significant Transactions.)

C. Meetings

1. Meetings of the Board of Trustees shall be held regularly, in most cases monthly. Special meetings may be called by the chair, or vice-chair in the absence of the chair, the President of the University, or a majority of the members.
2. A quorum for conducting the business of the Board of Trustees shall consist of six voting members, provided however, that all matters requiring board determination shall be presented to and considered by the entire board. [Utah Code 53B-2-104\(7\)](#).

D. Committees

1. The Executive Committee, also known as the Leadership Committee, shall have full authority of the Board of Trustees to act upon routine matters during the interim between Board of Trustees meetings. The Committee may act on non-routine matters only under extraordinary and emergency circumstances and shall report its activities to the Board of Trustees at its next regular meeting following the action. [Utah Code 53B-2-104\(6\)](#)
2. Audit Committee. The Board of Trustees will establish an Audit Committee to assist the full board in fulfilling its oversight responsibilities for financial matters as set forth in Regents Policy [R565-3.2](#) and [R565-4.1.2](#). The

Committee is charged with the review of internal audits as designated in [R220-C.11](#). The Committee shall determine which audit standards to apply [R220-G.10](#) and shall abide by other responsibilities/charges as set forth in [R565-4.2.2](#), [R565-4.5.1.2](#), [R565-4.5.2.2](#) and [R565-4.6.2](#). The membership of the Committee shall be as prescribed in the [Board of Trustee Bylaws](#) 4.2, [R565-4.3.2](#).

3. The Board of Trustees shall have the authority to establish other such committees as it deems necessary to properly fulfill its responsibilities; provided, that such committees shall be advisory only. [Utah Code 53B-2-104\(8\)](#).

[Note: Parts IV-VII of this Regulation (and all other University Regulations) are Regulations Resource Information – the contents of which are not approved by the Academic Senate or Board of Trustees, and are to be updated from time to time as determined appropriate by the cognizant Policy Officer and the Institutional Policy Committee, as per Policy 1-001 and Rule 1-001.]

IV. Rules, Procedures, Guidelines, Forms and other Related Resources

- A. Rules
- B. Procedures
- C. Guidelines
- D. Forms
- E. Other related resource materials

Regents' Approval for Board of Trustees Oversight Authority for University Health Care System [Regent Policy R220 Section 4.5.7](#)

V. References

Board of Trustee Bylaws

UPol 3-005: Board of Trustees Review of Significant Transactions

UPol 6-002: The Academic Senate

UPol 5-003: University of Utah Staff Council

Regents' Policy R223, Faculty and Staff Participation in Board of Trustees Meetings

Regents' Policy 710, Capital Facilities

Regents' Policy R220: Delegation of Responsibilities to the President and Board of Trustees

Regents' Policy 532-5.6: Acceptance and Approval of Contracts and Grants

Regents' Policy R588-4: Institutional Debt

Utah Code 53B-2-103

Utah Code 53B-2-105

Utah Code 53B-17-504

VI. Contacts

The designated contact officials for this Policy are:

- A. Policy Owner (primary contact person for questions and advice): Liaison to the Board of Trustees
- B. Policy Officer: Secretary to the University

These officials are designated by the University President or delegee, with assistance of the Institutional Policy Committee, to have the following roles and authority, as provided in University Rule 1-001:

"A 'Policy Officer' will be assigned by the President for each University Policy, and will typically be someone at the executive level of the University (i.e., the President and his/her Cabinet Officers). The assigned Policy Officer is authorized to allow exceptions to the Policy in appropriate cases..."

"The Policy Officer will identify an 'Owner' for each Policy. The Policy Owner is an expert on the Policy topic who may respond to questions about, and provide interpretation of the Policy; and will typically be someone reporting to an executive level position (as defined above), but may be any other person to whom the President or a Vice President has delegated such authority for a specified area of University operations. The Owner has primary responsibility for maintaining the relevant portions of the Regulations Library...[and] bears the responsibility for determining requirements of particular Policies... "University Rule 1-001-III-B&E

VII. History

Renumbering: Renumbered as Policy 2-002 effective 9/15/2008, formerly known as PPM 7-6.

A. Current version: University Policy 2--002, Revision 3

Approved by the Academic Senate: February 2, 2016

Approved by the Board of Trustees: February 9, 2016

B. Earlier version

Revision 2: Effective dates: August 24, 1982 to February 8, 2016