Policy 7-012: Supplementation of Predoctoral Stipends

I. Purpose

To provide guidelines regarding supplementation of stipends for predoctoral fellows and trainees.

II. Policy

A. Federally funded fellowship and traineeship stipends may be supplemented by university funds if the supplement is earned through teaching, research or other academic activity, and insofar as it is within guidelines established by the granting agency.

B. A student holding a fellowship or traineeship should not be singled out from other graduate students for special duties, such as teaching. The university does not require fellows or trainees to teach, but a department may require all its doctoral students to teach as long as the requirement applies equally to all of the department's doctoral candidates.

C. If teaching or research duties are assigned to the fellow or trainee, those duties must not detract from the student's educational program nor prolong it.

1. University employment which provided supplementary income for a fellow or trainee must be educationally relevant to his/her course of study.

2. Teaching must not exceed one-semester time. (One-semester time means full responsibility or discussion section responsibility for two credit hours, or a laboratory section responsibility for four contact hours.)

3. A fellow or trainee may not accept off-campus employment while on stipend unless that employment is an internship which is an integral part of his/her prescribed program.
D. Except as restricted by the funding agency (see paragraph H below), each department may determine the dollar amount to be paid for any teaching and/or research services.

E. There are no University of Utah restrictions as to what a fellow or trainee may receive in supplemental compensation during the months he/she is off stipend.

F. Supplementation is not to be used for recruitment.

G. Supplementation is not intended in any way to discourage the use of federal loans, nor does it prohibit benefits under the G.I. Bill.

H. Restrictions prescribed by individual granting agencies include the following:

1. No funds from the Department of HEW and National Science Foundation may be used to supplement federal fellowships or traineeships without the federal agency's prior approval.

2. The university and the federal agencies recognize the close interrelationship between teaching and research in the academic environment and encourage fellows and trainees to undertake teaching along with research experience so long as the teaching is educationally relevant and does not prolong the individual's training period.

3. Generally an NDEA fellow is not given teaching duties during his/her first year of graduate work.

I. University departmental offices are required to maintain adequate records of stipend supplementation to satisfy federal audit requirements.

J. For further stipend information, contact the graduate fellowship office concerning fellowships, or the office of research administration concerning traineeships.
[Note: Parts III of this Regulation (and all other University Regulations) are Regulations Resource Information – the contents of which are not approved by the Academic Senate or Board of Trustees, and are to be updated from time to time as determined appropriate by the cognizant Policy Officer and the Institutional Policy Committee, as per Policy 1-001 and Rule 1-001.]

III. Contacts

The designated contact officials for this Policy are:

A. Policy Owners (primary contact person for questions and advice):
   ____________________.

B. Policy Officers: Vice President for Research.

These officials are designated by the University President or delegee, with assistance of the Institutional Policy Committee, to have the following roles and authority, as provided in University Rule 1-001:

"A 'Policy Officer' will be assigned by the President for each University Policy, and will typically be someone at the executive level of the University (i.e., the President and his/her Cabinet Officers). The assigned Policy Officer is authorized to allow exceptions to the Policy in appropriate cases...."

"The Policy Officer will identify an 'Owner' for each Policy. The Policy Owner is an expert on the Policy topic who may respond to questions about, and provide interpretation of the Policy; and will typically be someone reporting to an executive level position (as defined above), but may be any other person to whom the President or a Vice President has delegated such authority for a specified area of University operations. The Owner has primary responsibility for maintaining the relevant portions of the Regulations Library... .[and] bears the responsibility for determining -requirements of particular Policies....." University Rule 1-001-III-B & E
Approved: Institutional Council 1/12/81

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