

Policy 5-206: Vehicle Parking Policy

Revision 1. Effective date: August 9, 2022

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I. Purpose and Scope

A. Purpose.

To describe the University's policy regarding parking of motor vehicles on campus.

B. Scope.

[reserved]

II. Definitions

[reserved]

III. Policy

- A. Commuter Services shall operate, maintain, and administer a campus motor vehicle parking system as authorized by Utah Code Title 53B, Chapter 3, Enforcement of Regulations at Institutions.
- B. Commuter Services shall provide motor vehicle parking on campus to the extent practical and feasible, for students, employees, and visitors. Reasonable efforts shall be made to provide convenient parking in proximity to various campus facilities. However, the University does not guarantee the availability of parking space at any particular time nor the location of available parking space.
- C. Campus parking regulations can be found on Commuter Services' website at commuterservices.utah.edu. The regulations shall apply to all campus lands except those leased to non-University entities.
- D. The University shall charge appropriate and reasonable fees to those who park vehicles on campus. All University parking regulations and fees are subject to review and approval by the Board of Trustees.
- E. All persons who park vehicles on campus shall purchase a virtual parking permit from Commuter Services and pay the appropriate fee. Fees are subject to change. Information about parking permit classifications and rates can be found on Commuter Services' website at: commuterservices.utah.edu.
- F. Commuter Services shall operate the parking system on a self-supporting basis, generating sufficient revenues from parking sales and fines to pay for the cost of administration, operation, and enforcement of the system, including the construction and maintenance of parking facilities.
- G. The University administration shall establish a committee composed of students, faculty, and staff to advise the administration regarding campus parking needs.
- H. All fines for illegal parking of vehicles with a valid parking permit are the responsibility of the person to whom the permit is issued and should be paid in full and in a timely manner. Unpaid parking fines are escalated over time and may result in a registration hold for a student or payroll deduction for an

employee. University funds, regardless of source, may not be used to pay an individual's parking fines.

- I. Parking tickets issued for failure to have a current university parking permit are the responsibility of the registered owner of the vehicle. Registered owners shall be contacted for payment of the fines. If contact with the registered owner does not result in payment of the fines, the vehicle may be impounded if the vehicle is subsequently parked on campus. The parking regulations shall set forth the contact process and fines. Fines that cannot be collected by means set forth above may be referred to collection agencies for resolution. All fines shall be payable to the University.
- J. The administration shall establish a process for a person who has been assessed a fine for violation of parking regulations may appeal the fine. The appeals process shall be set forth in the digest of parking regulations.
- K. Campus land available for motor vehicle parking is limited. Streets that access the campus have limited capacity and excess traffic negatively impacts surrounding residential and commercial areas. The University administration encourages students, employees, and visitors to use public transportation, car pools, or means of transportation other than a single occupant motor vehicle to commute to campus.
- L. University funds may not be used to acquire parking permits except to provide parking for visitors and guests who are involved in official University business, or if the purchase is approved by the president. The types of permits available and the process for obtaining them shall be described on Commuter Services' website at commuterservices.utah.edu.

Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources

- A. Policies/ Rules. [*reserved*]
- B. Procedures, Guidelines, and Forms. [*reserved*]
- C. Other Related Resources. [*reserved*]

V. References

- A. Utah Code Title 53 B, Chapter 3, Enforcement of Regulations at Institutions

VI. Contacts

The designated contact officials for this regulation are

- A. Policy Owners (primary contact person for questions and advice): Director of Commuter Services
- B. Policy Officers: Chief Financial Officer

See University Rule 1-001 for information about the roles and authority of policy owners and policy officers.

VII. History

- A. Current version. Revision 1.
 - 1. Approved by Board of Trustees August 9, 2022 with effective date of August 9, 2022.
 - 2. Editorial Revisions [reserved]
- B. Previous Versions
 - 1. Revision 0. Effective December 9, 1991
- C. Renumbering
 - 1. Renumbered from Policy and Procedures Manual 2-28.