

**To:** Policy Review and Approval Process

**From:** Nate Friedman, Associate Dean, University Connected Learning and Senior Director,  
Youth Protection and Program Support

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**Policy Owner(s):** Associate Vice President for University Connected Learning

**Date:** 2/11/2025

**Re:** Revisions to University Policy 1-015: Safety of Minors Participating in University Programs or  
Programs Held on University Premises

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## Introduction and Background

Regulations being revised:

- University Policy 1-015 Safety of Minors Participating in University Programs or Programs Held on University Premises
- Rule 1-015A: Safety of Minors – Code of Conduct and Reporting Obligations
- Guideline G1-015B – Implementation of Policy 1-015

University Policy 1-015 and Rule 1-015A became effective July 1, 2016. They were developed to provide for the safety of minors participating in University programs. They established minimum requirements for any University entity providing programming to minors, as well as minimum requirements for the adults that will be working with youth as part of these programs.

## Proposed Changes

1. Rolled [Rule 1-015A](#) and [Guideline G1-015B](#) in to Policy 1-015
  - a. Brings three separate regulations into one policy
  - b. Provides covered programs with the information in one document to ease compliance
2. Aligns the policy language with the roles played by Youth Protection and Program Support (YPPS), Office of Equal Opportunity and Title IX (OEO/TIX), and Campus Compliance Services in relation to youth programs on campus
  - a. When the policy was originally drafted neither YPPS or Campus Compliance Services existed
  - b. Designates “Policy Owner” as YPPS (previously owned by OEO/TIX)

- c. Designates “Policy Officer” as Senior Vice President of Academic Affairs (previously designated to Vice President and General Counsel)
3. Aligns the University policy with best practices in youth protection and the policies of other similarly situated institutions of higher education.
  - a. Clarifies that the policy applies to situations where minors act as volunteers or interns on our campus
  - b. Requires individuals working with minors to be trained annually
  - c. Removed the minimum age of 18 years in the definition of “Authorized Adult”
4. All remaining changes are technical, reorganize the elements of the existing regulations, or clarify requirements to align with practical applications of the policy
  - a. Clarification of Discrete Event Exemption
  - b. Clarification of Registration requirement and frequency
  - c. Clarification of the process to request reconsideration of a policy decision
  - d. Reorganized potential disciplinary action in to one section titled “Violations of Policy”

## **Regulation Development Process**

- The policy changes and updates described above were developed through a coordinated effort by Youth Protection and Program Support, The Office of Equal Opportunity and Title IX, and The Office of General Counsel.
- The following stakeholders have reviewed and provided feedback on the proposed revisions:
  - The Office of General Counsel
  - The Office of Equal Opportunity and Title IX
  - Youth Protection and Program Support
  - University Youth Program Administrators