

Rule R6-001D: Meeting Procedures for the University Faculty as a Whole

Revision 0. Effective date: January 13, 2026

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I. Purpose and Scope

A. Purpose.

The purpose of this rule is to document the University Faculty meeting procedures.

B. Scope.

This rule applies to the University Faculty and to University Faculty meetings.

II. Definitions

The definitions provided in Policy 6-001 apply for this rule including the definition of “University Faculty.”

III. Rule

A. Meetings Procedures of the University Faculty as a Whole.

1. Regular quarterly meetings may be held at a time decided upon by the University Faculty. Special meetings of the University Faculty may be held at any time and may be called by the university president or the Academic Senate.
2. The executive vice president for academic affairs shall announce the number of total voting University Faculty at the beginning of each academic year.
3. Special meetings for the consideration of specified agenda items shall also be called by the university president on the written petition of at least five percent of the voting University Faculty. To ensure a wide distribution of University Faculty sentiment, not more than one-half of the signatures presented on such a petition shall be counted from any single college. No action pertaining to any Academic Unit shall be considered at a special meeting unless the Academic Unit administrator has been duly notified.
4. Any number over ten percent of the voting University Faculty shall constitute a forum for discussion, a vote shall only be binding with more than fifty percent of the tenure-line voting faculty in attendance and with the support of a majority of those tenure-line faculty in attendance.
5. Non-faculty members of the Academic Senate shall have the right to attend all meetings of the University Faculty. On the invitation of the university president, persons holding teaching and research positions not defined in Policy 6-300 as members of the University Faculty may attend meetings of the University Faculty and may participate in the discussion.
6. Nonmembers of the voting University Faculty, as this is described in Policy 6-300, may neither vote nor introduce formal motions in University Faculty meetings.
7. Every member of the University Faculty shall have free and equal voice in its deliberations. Should the University Faculty be equally divided on any

question, the university president shall have one vote in addition to one vote as a member of the University Faculty.

8. The agenda for special as well as general University Faculty meetings shall be announced to University Faculty members and all others authorized to attend or invited to the meeting at least one week in advance of the meeting. In case of emergency, the university president may waive this time restriction.
9. University Faculty Meetings Order of Business
 - a. Roll call, when requested by the university president
 - b. Announcements and communications
 - c. Reports from the officers of administration; college, Graduate, and Undergraduate councils; and university or senate committees
 - d. Unfinished business
 - e. New business
 - f. Adjournment

Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

IV. Policies/ Rules, Procedures, Guidelines, Forms, and other Related Resources

- A. Policies/ Rules. [*reserved*]
- B. Procedures, Guidelines, and Forms. [*reserved*]
- C. Other Related Resources. [*reserved*]

V. References

- A. Policy 6-300: The University Faculty---Categories and Ranks

VI. Contacts

The designated contact officials for this regulation are:

- A. Policy Owner(s) (primary contact person for questions and advice): Associate Vice President for Faculty (Academic Affairs) and Associate Vice President for Faculty (Health Sciences)
- B. Policy Officer(s): Executive Vice President for Academic Affairs and Executive Vice President for Health Sciences

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

VII. History

Revision History.

- A. Current version. Revision 0.
 - 1. Approved by the Academic Senate on January 5, 2026, with effective date of January 13, 2026.
 - 2. Legislative History
 - 3. Editorial Revisions