

[Home](#) > [Academics](#) > Policy 6-317: Visiting Scholars

Policy 6-317: Visiting Scholars

I. Purpose

To state the purpose and procedures for inviting visiting scholars to the university.

II. Definition

"Visiting Scholar" is an honorary title formally conferred by the president upon persons who normally have an academic appointment at another institution or an equivalent appointment elsewhere and who wish to spend at least one or more semesters on our campus.

III. Policy

- A. Only the president can grant a visitor visiting scholar status, and such appointments are for specified periods of time. Persons appointed to the position of visiting scholar receive letters of welcome from the president of the university and the dean of the graduate school.
- B. Visiting scholars will be entitled, without charge, to audit university classes with the permission of the instructor, and to use university research equipment, where feasible, on such terms as may be agreeable to those in charge. They will also be entitled to on-campus parking, library, and recreational privileges, on the same basis as regular faculty members, and to enjoy approved faculty discounts at the bookstore, and at the theatre, athletic contests, and other events.
- C. Visiting scholars are not entitled to compensation as employees of the university, are not appointed to teaching or research positions, and do not receive direct financial support either from or through the university except for one-time honorariums under special circumstances approved by the vice president for academic affairs. Any incidental services performed for the university by a visiting scholar are deemed to be performed as a volunteer.
- D. The visiting scholar designation is not a contractual relationship, and therefore should not be used for postdoctoral fellows, for visiting professors who have teaching responsibilities, or for persons employed for a short period for the purpose of performing services for the university in return for an agreed compensation. Where compensation is contemplated, an auxiliary faculty appointment or consulting contract, as may be appropriate, should be used.
- E. A person who registers for regular academic credit does not qualify for appointment as a visiting scholar.

[Note: Parts IV-VII of this Regulation (and all other University Regulations) are Regulations Resource Information – the contents of which are not approved by the Academic Senate or Board of Trustees, and are to be updated from time to time as determined appropriate by the cognizant Policy Officer and the Institutional Policy Committee, as per Policy 1-001 and Rule 1-001.]

IV. Procedures

- A. Recommendations for appointment of visiting scholars should be by majority vote of the faculty of the college or department in which the visiting scholar will be officed while on campus. Such recommendations must carry the endorsement of the deans of the appropriate colleges or schools, and



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- [Previous Number](#)
- *as of 09/15/08

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are submitted to the dean of the graduate school who, in turn, submits them to the president.

- B. A registry of visiting scholars is kept by the graduate school.
- C. Appropriate identification cards will be issued to visiting scholars to facilitate extension to them of the privileges associated with visiting scholar status.
- D. Provision of office, laboratory, or other working quarters for a visiting scholar is the responsibility of the college or department submitting the appointment recommendation, subject to availability of space.

V. Contacts

The designated contact officials for this Policy are:

- A. Policy Owner (primary contact person for questions and advice): Dean of the Graduate School.
- B. Policy Officers: Sr. Vice President for Academic Affairs and the Sr. Vice President for Health Sciences.

These officials are designated by the University President or delegee, with assistance of the Institutional Policy Committee, to have the following roles and authority, as provided in University Rule 1-001:

"A 'Policy Officer' will be assigned by the President for each University Policy, and will typically be someone at the executive level of the University (i.e., the President and his/her Cabinet Officers). The assigned Policy Officer is authorized to allow exceptions to the Policy in appropriate cases.... "

"The Policy Officer will identify an 'Owner' for each Policy. The Policy Owner is an expert on the Policy topic who may respond to questions about, and provide interpretation of the Policy; and will typically be someone reporting to an executive level position (as defined above), but may be any other person to whom the President or a Vice President has delegated such authority for a specified area of University operations. The Owner has primary responsibility for maintaining the relevant portions of the Regulations Library... . [and] bears the responsibility for determining -requirements of particular Policies... ." University Rule 1-001-III-B & E

Approved: University Senate 10/6/80

Approved: Institutional Council 10/13/80

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