

POLICY 9-9.I REV 3

DATE JULY 10, 1995

SUBJECT: FACULTY REGULATIONS - Chapter IX - Section 7  
GRADUATE STUDIES AND DEGREES

**SECTION 7. GENERAL REQUIREMENTS AND PROVISIONS FOR THE MASTER OF ARTS AND MASTER OF SCIENCE DEGREES**

CANDIDATES FOR THE MASTER'S DEGREES MUST DEVOTE A MINIMUM OF 30 SEMESTER HOURS TO GRADUATE COURSES AND THESIS. WHERE APPROPRIATE, UPPER DIVISION COURSES MAY BE TAKEN IF APPROVED BY THE STUDENT'S SUPERVISORY COMMITTEE AND THE DEAN OF THE GRADUATE SCHOOL. AT LEAST 24 SEMESTER HOURS MUST BE IN RESIDENT STUDY AT THE UNIVERSITY OF UTAH AND A MINIMUM OF 20 SEMESTER HOURS MUST BE IN COURSE WORK WITH THE BALANCE IN THESIS. NONINTERACTIVE DISTANCE OR TELECOURSE DO NOT SATISFY THE RESIDENCY REQUIREMENT. THE CANDIDATE IS REQUIRED TO MAINTAIN A "B" AVERAGE OR BETTER.

SUPERVISORY COMMITTEE. UNLESS OTHERWISE APPROVED BY THE GRADUATE COUNCIL, A SUPERVISORY COMMITTEE CONSISTING OF THREE FACULTY MEMBERS IS TO BE APPOINTED NO LATER THAN THE SECOND SEMESTER OF A STUDENT'S GRADUATE WORK. IT IS THE STUDENT'S RESPONSIBILITY TO INITIATE A REQUEST FOR A COMMITTEE IN WRITING. THE DEPARTMENT CHAIRPERSON NOMINATES THE COMMITTEE MEMBERS, ONE OF WHOM IS NOMINATED AS CHAIRPERSON, AND THE DEAN OF THE GRADUATE SCHOOL MAKE THE APPOINTMENT.

THE COMMITTEE CONSULTS WITH THE STUDENT IN PLANNING HIS/HER DEGREE PROGRAM, MASTER'S EXAMINATIONS, AND THESIS RESEARCH.

IF A SUPERVISORY COMMITTEE FINDS A GRADUATE STUDENT'S PRELIMINARY WORK DEFICIENT, THE STUDENT MAY BE REQUIRED TO TAKE SUPPLEMENTARY UNDERGRADUATE COURSES FOR WHICH GRADUATE CREDIT WILL NOT BE ALLOWED.

MAJOR FIELD. A CANDIDATE MUST PURSUE A COURSE OF STUDY CONSISTING OF NOT LESS THAN 12 SEMESTER HOURS OF COURSE WORK, EXCLUDING THESIS, IN THE CANDIDATE'S DEPARTMENT. IN ADDITION, 8 TO 12 HOURS OF COURSE WORK ARE ELECTED. ALL COURSE WORK PLANNED MUST BE APPROVED BY THE STUDENT'S SUPERVISORY COMMITTEE.

TIME LIMITS. ALL WORK OFFERED FOR THE MASTER'S DEGREE MUST BE COMPLETED WITHIN FOUR CONSECUTIVE CALENDAR YEARS. THE DEAN OF THE GRADUATE SCHOOL CAN MODIFY OR WAIVE THIS REQUIREMENT IN MERITORIOUS CASES ON RECOMMENDATION FROM THE STUDENT'S SUPERVISORY COMMITTEE.

APPLICATION FOR CANDIDACY. DURING THE SECOND SEMESTER OF GRADUATE WORK, A STUDENT SHOULD FILE WITH THE CHAIRPERSON OF HIS/HER SUPERVISORY COMMITTEE AN APPLICATION FOR ADMISSION TO

CANDIDACY FOR THE MASTER'S DEGREE. AFTER COMPLETION OF 75% OF COURSE WORK, THE FORMAL APPLICATION FOR ADMISSION TO CANDIDACY FOR THE MASTER'S DEGREE SHOULD BE REVIEWED BY THE SUPERVISORY COMMITTEE FOR APPROVAL AND THEN FORWARDED TO THE GRADUATE SCHOOL FOR APPROVAL BY THE DEAN. THE APPLICATION MUST REACH THE GRADUATE SCHOOL OFFICE BY THE LAST DAY OF THE SEMESTER PRECEDING THE SEMESTER OF GRADUATION.

TRANSFER CREDIT. A STUDENT WHO HAS DONE GRADUATE WORK OF HIGH GRADE IN ANOTHER INSTITUTION OF RECOGNIZED STANDING MAY TRANSFER UP TO SIX SEMESTER HOURS' CREDIT FOR SUCH WORK IF IT IS APPROVED BY THE STUDENT'S SUPERVISORY COMMITTEE. HOWEVER, WHEN A GRADUATE OF THE UNIVERSITY OF UTAH DULY REGISTERED FOR THE MASTER'S DEGREE IS ADVISED BY THE SUPERVISORY COMMITTEE TO PURSUE STUDIES FOR A PERIOD OF TIME AT ANOTHER INSTITUTION BECAUSE OF SPECIAL FACILITIES AVAILABLE THERE, SUCH PERIOD OF STUDY MAY BE CONSIDERED AS RESIDENCE WORK TOWARD THE DEGREE, PROVIDED THE ARRANGEMENT IS APPROVED IN ADVANCE BY THE DEAN OF THE GRADUATE SCHOOL.

EXAMINATIONS. A MASTER OF ARTS OR MASTER OF SCIENCE STUDENT SHALL BE REQUIRED TO TAKE A COMPREHENSIVE ORAL AND/OR WRITTEN EXAMINATION CONDUCTED BY THE STUDENT'S SUPERVISORY COMMITTEE. A SUPERVISORY COMMITTEE MAY WAIVE THIS EXAMINATION FOR A STUDENT WHO HAS PASSED WITH A GRADE EQUIVALENT TO "B" OR BETTER IN AN UNDERGRADUATE COMPREHENSIVE EXAMINATION IN THE STUDENT'S GRADUATE FIELD.

EACH DEPARTMENT SHALL ESTABLISH ITS OWN POLICY ON WHETHER THE MASTER'S COMPREHENSIVE EXAMINATION IS REQUIRED EARLY IN THE STUDENT'S PROGRAM AS A QUALIFYING EXAMINATION, OR AT THE CONCLUSION OF COURSE WORK AS A FINAL COMPREHENSIVE EXAMINATION OR BOTH. HOWEVER, THE COMPREHENSIVE EXAMINATION IS NOT TO BE COMBINED WITH THE THESIS DEFENSE.

LANGUAGE. CANDIDATES FOR THE MASTER OF ARTS DEGREE MUST DEMONSTRATE LANGUAGE COMPETENCE IN A LEAST ONE FOREIGN LANGUAGE AT THE LEVEL OF "STANDARD PROFICIENCY." EACH CANDIDATE'S MAJOR DEPARTMENT WILL DETERMINE THE FOREIGN LANGUAGE IN WHICH HE/SHE IS REQUIRED TO DEMONSTRATE COMPETENCE. HOWEVER, DEPARTMENTS MAY ESTABLISH ADDITIONAL LANGUAGE REQUIREMENTS FOR THE MASTER OF ARTS DEGREE. THERE IS NO UNIVERSITY-WIDE LANGUAGE REQUIREMENT FOR THE MASTER OF SCIENCE DEGREE, BUT DEPARTMENTS MAY ESTABLISH A LANGUAGE REQUIREMENT FOR THE MASTER OF SCIENCE DEGREE.

THESIS. NORMALLY EACH CANDIDATE WILL PRESENT A RESEARCH THESIS ON A SUBJECT WITHIN THE FIELD OF HIS/HER MAJOR DEPARTMENT. IT MUST REPRESENT FROM 6 TO 10 SEMESTER HOURS OF THE WORK PRESENTED FOR THE DEGREE. THE SUPERVISORY COMMITTEE SHALL SCHEDULE A PUBLIC ORAL EXAMINATION AT WHICH THE CANDIDATE MUST DEFEND HIS/HER THESIS SATISFACTORILY BEFORE IT GIVES FINAL APPROVAL OF THE THESIS.

HOWEVER, JURISDICTION OVER THE THESIS REQUIREMENT FOR THE MASTER OF ARTS AND MASTER OF SCIENCE DEGREES IS DELEGATED TO THE GRADUATE COUNCIL TO ENABLE THE COUNCIL TO AUTHORIZE COLLEGES AND/OR DEPARTMENTS TO INSTITUTE ALTERNATIVES TO THAT REQUIREMENT WHEN IN THE JUDGMENT OF THE DEPARTMENT OR COLLEGE FACULTIES AND THE COUNCIL THESE ALTERNATIVES WILL STRENGTHEN THE DEGREES.

REGULATIONS GOVERNING THE FORM AND DISTRIBUTION OF THE THESIS AND ABSTRACTS ARE DETERMINED BY THE GRADUATE SCHOOL.

EXCEPTIONS. INDIVIDUAL STUDENT EXCEPTIONS TO THE GENERAL REQUIREMENTS FOR THE MASTER'S DEGREE AS STATED HEREIN MUST BE APPROVED BY THE DEAN OF THE GRADUATE SCHOOL UPON THE RECOMMENDATION OF THE STUDENT'S SUPERVISORY COMMITTEE AND THE RESPECTIVE DIRECTOR OF GRADUATE STUDIES OR DEPARTMENT CHAIR. THE GRADUATE COUNCIL MAY APPROVE DEPARTMENTAL OR PROGRAMMATIC EXCEPTIONS TO THE MINIMUM RESIDENCY REQUIREMENTS AND PROPOSALS FOR NEW PROGRAMS OR ACADEMIC OFFERINGS USING DISTANCE LEARNING TECHNOLOGIES AND/OR OFF-CAMPUS SITES, AS PROVIDED BY GRADUATE SCHOOL POLICY.

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