

## **Policy 6-200: Graduate Studies and Degrees [re: Role of Graduate Council and Undergraduate Council]**

### **I. Purpose and Scope**

(Reserved)

### **II. Definitions**

(Reserved)

### **III. Policy: Graduate Studies and Degrees**

#### Section 1. Graduate Council and Committees

The Graduate Council supervises graduate study at the University of Utah. It is responsible for the review and evaluation of all existing departments and programs that award graduate and undergraduate degrees and certificates. The Undergraduate Council participates with the Graduate Council in the review of undergraduate programs based in departments awarding graduate degrees. The Graduate Council also reviews and evaluates proposals for new graduate degrees and certificates; academic administrative units (e.g., departments, divisions); centers, institutes and bureaus and proposals for name changes or major revisions of the preceding. It assumes other responsibilities as established by University or Board of Regents Policy. The administration of professional degrees may be delegated by the Graduate Council to colleges, schools, or departments.

For each department or group of allied departments which has been authorized to offer graduate degrees, the department chairperson or chairpersons shall appoint in consultation with the dean of the Graduate School, a director of graduate studies, who shall administer the policies of the Graduate Council and related policies established by the colleges and department faculties. The director of graduate studies may also chair a department or interdepartment committee on graduate study.

## Section 2. Graduate Degrees

The resident graduate degrees conferred by the University of Utah, except as otherwise provided herein, are Master of Arts, Master of Science, Master of Engineering, Master of Education, Education Specialist, Master of Philosophy, Doctor of Education and Doctor of Philosophy.

No candidate for a graduate degree will be permitted to register for more than 16 credit hours in any one semester. Teaching fellows and others employed approximately half-time are limited to a maximum registration of 12 credit hours.

## Section 3. Admission to Graduate Study

It shall be the responsibility of the Graduate Council to determine the standards for admission to graduate programs and for registration in courses for graduate credit. The standards adopted by the Graduate Council shall be effective thirty days after they have been reported to the Academic Senate.

## Section 4. Summer Work

Approved upper division and graduate courses offered during the summer session are accredited in the same way as courses taken during the regular school year.

## Section 5. Continuing Education

With the approval of the appropriate supervisory committee and the dean of the Graduate School, regular upper division and graduate credit courses taken through the Academic Outreach and Continuing Education may count toward a graduate degree. Work completed by Correspondence is not recognized toward fulfillment of a graduate degree.

## Section 6. Off-campus Programs

Off-campus degree or certificate graduate and undergraduate programs must have the approval of the Graduate Council before they are officially established. The

Council is concerned with the location and length of the programs, the adequacy of facilities and competence of faculty, the plan for implementation, guarantees of quality, and the projection for possible fiscal impact on campus programs.

Such off-campus programs must be placed under one administrative head who will be responsible for their administration, control, and quality.

There must be full indication that the on-campus programs will not suffer as a result of the establishment of the off-campus work.

#### **IV. Rules, Procedures, Guidelines, Forms and other Related Resources**

##### A. Rules

[Rule 6-200 A](#) - M. Phil Degrees

##### B. Procedures

##### C. Guidelines

##### D. Forms

##### E. Other related resource materials

#### **V. References**

(Reserved)

#### **VI. Contacts**

Policy Owner:

Questions about this Policy and any related Rules, Procedures and Guidelines should be directed to the Dean of the Graduate School.

[Policy Officers:](#)

Only the Sr. Vice President for Academic Affairs and the Sr. Vice President for Health Sciences or their designees have the authority to grant exceptions to this policy.

## VII. History

Renumbering: Renumbered as Policy 6-200 effective 9/15/2008, formerly known as PPM 9-9, and formerly as Faculty Regulations Chapter IX Sections 1 to 6.

Revision History:

A. Current version: Revision 6 - editorial revision October 27, 1999

Editorially revised November 10, 2008

B. Earlier revisions:

Revision 5:

Approved by Academic Senate: December 4, 1995

Approved by Board of Trustees: January 12, 1996

Effective January 12, 1996 to October 26, 1999