

Regulations Library

The University of Utah

Policy: 6-003 Rev: 3

Date: Nov. 10, 1997

Policy 6-003: Faculty Regulations - College Faculties and Council

Section 1. School and College Faculties

Each school and college faculty shall have, subject to the approval of the Academic Senate and appeal to the university faculty, jurisdiction over all questions of educational policy affecting that school or college, including requirements for entrance, graduation, and major, and prescribed subjects of study.

Majors shall be authorized by the school or college faculty concerned, but the content of the major shall be determined by the department or departments in which it is given. Majors and their content shall be subject to the review of the Academic Senate. (**Policy 6-001, Section 4.**)

A statement of the action taken upon educational policy by any school or college faculty shall be presented at the next regular meeting of the Academic Senate for consideration and action thereon.

Section 2. College Councils

A. Establishment and Authority of College Councils

1. Establishment. College councils are hereby established within the system of university governance.
2. Organizational Scope. A college council shall be organized and shall function within each college. Any academic unit or personnel with faculty rank not administratively situated within an existing college shall affiliate with and become a constituent part of a college council designated by the president, but only for the purpose of participating in the university governance responsibilities vested in such college council.
3. General Powers. A college council shall formulate policies and exercise primary authority to make decisions relating to college and department affairs to the extent authorized by **Faculty Regulations**. All actions taken by a college council shall be reviewable by the Executive Committee of the Academic Senate in accordance with criteria approved by the senate, and shall be subject to the power of the Academic Senate to establish uniform policies and take final action on all matters of university concern.

B. Areas of Responsibility of College Councils

1. Faculty Personnel Actions

- a. Appointments. Recommendation for appointments shall be initiated at the department level and submitted successively, for evaluation and recommendation, to the dean of the college, the appointments committee of the college council, and the vice president for academic affairs; provided, however, that a college council may permit appointments at the rank of assistant professor and lower ranks to be processed by the department and appropriate college dean without reference to the appointments committee. Recommendations for appointments with tenure

must include a statement of the views of the department student advisory committee. No offer of a faculty appointment with tenure shall be made until the proposal has been presented to the University Promotions and Tenure Advisory Committee, and the committee, or a subcommittee thereof, has had an opportunity to make a recommendation concerning the award of tenure at the time of appointment.

- b. Other Personnel Matters. Action regarding retention, tenure, promotion, and sabbatical leaves shall be initiated at the department level and processed successively through an appropriate committee of the college council, the dean of the college, and the vice president for academic affairs. Where disparity occurs in the recommended actions, or other cause exists, the vice president for academic affairs may refer the matter to an appropriate university committee.

2. Academic Policy Actions

College councils shall develop curriculum and related academic programs to meet the goals and purposes of the university. Any program requiring approval of the State Board of Regents including the establishment of a new department or a new degree, must be submitted to the Executive Committee of the Academic Senate for approval.

3. University Curriculum Policy Review Board

The chairpersons of the various college curriculum committees will be convened as a University Curriculum Policy Review Board to review curriculum policies and Procedures, coordinate curriculum planning and intercollege consultations, and promulgate modifications in guidelines for processing curricular proposals. Associate Vice President for Academic Affairs and Undergraduate Studies, or his/her designee, will chair the committee. The guidelines proposed by the University Curriculum Policy Review Board, after approval by the Executive Committee of the Academic Senate, will be the operating rules for making curriculum changes during the academic year. Each college council shall develop appropriate Procedures consistent with guidelines established by the University Curriculum Policy Review Board for initiating and reviewing curriculum changes and adjustments for all programs within their respective jurisdictions.

4. General Policy Recommendations

A college council may recommend to the Academic Senate, through the Executive Committee of Academic Senate, new policies or policy modifications in relationship to any aspect of the university operation.

5. Additional Duties

College councils shall perform other functions and duties assigned to them by the Academic Senate from time to time.

C. Council Structure

The organizational structure and membership of each college council shall be determined, and may be modified from time to time, by majority vote of all voting faculty members of the college involved, and may be either plenary or representative. The college councils should include student members. Where a representative structure is adopted, the representation formula should be broad, and shall be subject to the approval of the Executive Committee of the Academic Senate.

Each college council shall establish appropriate committees and Procedures to expedite its work, and shall provide for meaningful involvement of students in department and college deliberations and activities, including effective coordinating with departmental student advisory committees.

When dealing with faculty personnel action, a college council representing two departments or less or having a total of fewer than twenty-five faculty members in the ranks of professor, associate professor and assistant professor, shall provide for committee processing, where

necessary, by referring the matter to the appropriate university-wide committee.

D. College Council Coordination With University-Wide Committees

To the extent necessary to effectuate the purposes of the college council system of governance as provided herein, the Executive Committee of the Academic Senate shall (1) direct the transfer to the college councils of responsibility for functions delegated to them and heretofore performed by university-wide committees and (2) modify the responsibilities of university-wide committees in corresponding manner.

Approved: Academic Senate 11/3/97

Approved: Board of Trustees 11/10/97

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