

**To:** Constituents in Policy Review and Approval Process

**From:** Policy Administrators

**Policy Owner(s):** Associate Vice President for Faculty (AA), Sarah Projansky  
Associate Vice President for Faculty (HS), Angie Fagerlin  
President's Chief of Staff, Troy D'Ambrosio

**Policy Officer(s):** President of the University, Taylor R. Randall  
Executive Vice President for Academic Affairs, Mitzi M. Montoya  
Executive Vice President for Health Sciences, Bob S. Carter

**Date:** Fall 2025 Semester

**Re:** Changes and Updates to Policies 2-003, 2-004, 6-001 and 6-002 and Creation of Rules R6-001A and R6-001D

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In response to 2024 General Session S.B. 192, and the subsequent changes to Utah state law, and as requested by the President in the March 24, 2025 memo to Academic Senate, the University has undertaken a process to review and revise University regulations for compliance.

As part of that ongoing process, the following four policies have been analyzed and revised and are now ready for review and recommendation:

1. Policy 2-003: President of the University
2. Policy 6-001: Academic Units and Academic Governance – Roles of Faculties, Committees, Councils, and Academic Senate
3. Policy 6-002: The Academic Senate and Senate Committees: Structure, Functions, Procedures
4. Policy 2-004: Organization of the University

In addition, the following new rules are proposed:

1. Rule R6-001A: Creation, Significant Modification, and Discontinuance of the Academic Units of Free-standing Division, Department, School, College, and Library
  - a. This rule fills in information that is identified as “Reserved—work in progress” in the current policy.
2. Rule R6-001D: Meeting Procedures for the University Faculty as a Whole
  - a. This rule moves information about the University Faculty as a Whole out of the policy itself, for organizational purposes, increasing clarity and ease of use.

The proposed policy revisions and new rules reflect and reaffirm the University's commitment to shared governance and the importance of collaboration and communication. To document both compliance with state law and the shared governance commitment, faculty committee roles described in these regulations articulate a review and recommendation process (not an

approval process), with the President and/or Board of Trustees as the ultimate approver(s). This not only reflects compliance with state law and Utah Board of Higher Education policies, but also better matches current practice.

In addition to compliance-related changes, we propose changes to improve policy organization; decrease repetition, contradiction, and ambiguous language; and fill in known gaps in policy. Taken together, these changes are intended to clarify and improve the policy.

As part of the formatting changes, adherence to the University Policy Style Guide (G1-001A) the capitalization of terms and titles have been made consistent along with the correction of grammatical errors, removal of parentheses, and the addition Oxford commas. These formatting changes have not been tracked for ease of use.

Applicable sections below address specific changes in each regulation.

### **Policy 2-003: The President of the University**

The table below lists the proposed changes to [Policy 2-003](#) necessary to comply with the current requirements in Utah state law related to the responsibilities of an institution President. The table also lists the bills that enacted these changes. While some of these changes are a result of 2024 [S.B. 192](#), others are due to additional legislation from previous years.

Because of the extent of these changes and the outdated nature of the current policy, the proposed Policy 2-003 revision draft does not track the language changes; instead, it is considered a full rewrite such that this policy will fully replace the current policy.

<b>Change</b>	<b>Statutes Related to Proposed Revisions</b>
Appointment	The Legislature revised the statutory process for appointing a higher education president, so this section references the state law rather than continuing to reference the old process. This change was enacted in <a href="#">2017 S.B. 238</a> .
Relationship to Utah System of Higher Education	Section <a href="#">53H-3-303</a> specifically requires the president to manage the university as part of the Utah System of Higher Education. The provision was added in <a href="#">2020 S.B. 111</a> .
General Authority	This section was moved earlier in the policy because it is more general, but it remains substantially the same.
Responsibility of organization of the university	The president must establish the organization and structure of the university, including by creating, merging, or eliminating a college, department or other administrative academic unit of the institution. This requirement was enacted in 2024 <a href="#">S.B. 192</a> .
Input from University Community	Related changes reflect the new statutory provision that the president may seek input from faculty, staff, or students at the president’s discretion. This requirement was enacted in 2024 <a href="#">S.B. 192</a>
Powers related to employees	The list of presidential authority for furloughs, program reductions or discontinuance, reduction in force, early retirement incentives, or other

Change	Statutes Related to Proposed Revisions
	measures that provide cost savings, or facilitate efficiencies was added to the state law in <a href="#">2009 H.B. 432</a> . 2024 <a href="#">S.B. 192</a> added “policies governing personnel” and that the president can otherwise enable the university to meet its mission and role.
Responsibilities Related to Administration and Operation	<p>Previously the policy allowed the president to establish a prescribed system of tenure and provide for the constitution and organization of the faculty and administration of the university.</p> <p>2024 <a href="#">S.B. 192</a> changed this concept of “may” to “shall,” requiring the president to establish these things.</p> <p>2024 S.B. 192 also requires that the president provide for the constitution, government, and organization of the faculty and administration, including “ensuring the faculty may only have jurisdiction over academic requirements for admission, degrees, and certificates; and curriculum and instruction,” unless the Legislature, the Board, the institution Board of Trustees, or the president “expressly authorize[s] or delegate[s]” power over another matter.</p>
Responsibilities related to budget and finance	2024 <a href="#">S.B. 192</a> creates specific responsibilities related to establishing budgets, tuition, and budget.

**Overarching Legal and Policy Provisions**

In addition to the university’s policy reflecting the presidential responsibilities established in state law, university policies related to the organization of the university, including the policy specifically about the Academic Senate, also include provisions implementing these requirements. The remaining proposed policy revisions and new rules are primarily related to compliance with the following three specific provisions in Utah state law (Utah Code Section [53H-3-303](#)).

**Presidential responsibility for the organization of the University:**

Utah Code Section [53H-3-303\(5\)\(c\)](#) states

“A president shall: . . . (c) establish the organization and structure of the institution, including by, as determined by the president, creating, merging, or eliminating a college, department, or other administrative or academic unit of the institution;”

This responsibility is documented in Policy 2-003 in section III.B.3 of the proposed revision.

**Presidential responsibility subject to the approval of the Board of Trustees**

Utah Code Section [53H-3-303\(6\)\(b\)\(ii\)\(A&B\)](#) states:

“(6) Subject to the approval of the institution's board of trustees, a president: . . . (b) subject to Section 53H-3-406, shall provide for the constitution, government, and organization of the faculty and administration, including: . . . (ii) ensuring that the faculty

may only have jurisdiction over: (A) academic requirements for admission, degrees, and certificates; and (B) course curriculum and instruction;”

This responsibility is documented in Policy 2-003 in section III.E of the proposed revision.

### **Presidential Consultation**

Utah Code Section [53H-3-303\(9\)](#) states:

“In performing any of the acts described in this section, a president may, in the president's sole discretion, seek input from the institution's faculty, staff, or students.”

This responsibility is documented in Policy 2-003 in section III.B.5 of the proposed revision.

## **Policy 6-001: Academic Units and Academic Governance – Roles of Faculties, Committees, Councils, and Academic Senate**

The following substantive changes are proposed for Policy 6-001.

1. Update policy title to reflect information remaining in the policy
2. Create definition of “Academic Unit” and “Single-department College” based on current policy language
3. Create Rule R6-001A to address a “work in progress” section in the current policy (details below)
4. Create Rule R6-001D to clarify the concept of “university faculty” (details below)
5. Update description of membership in the university faculty to specify the applicable vice president members
6. Reword to incorporate specific state law language regarding “the academic requirements for admission, degrees, and certificates; and course curriculum and instruction” for clarity and consistency

In addition, the proposed policy changes include formatting and organizational changes and the removal and relocation of information covered in other policies.

## **Policy 6-002: The Academic Senate and Senate Committees: Structure, Functions, Procedures**

The following substantive changes are proposed for Policy 6-002. The proposed changes include recommendations from Academic Senate leadership as noted.

1. Update title to better reflect content of policy
2. Update authority language to include state law language (“the academic requirements for admission, degrees, and certificates; and course curriculum and instruction”)
3. Clarify role of Senate Policy Liaison to reflect current responsibilities
4. Remove outdated practice of mailing summaries
5. Consolidate information on Academic Senate Authority moved here from current Policy 6-001

6. Academic Senate leadership recommendations
  - a. Update membership of Senate Advisory Committee on Student, Faculty, and Staff Success to current positions and remove outdated positions
  - b. Update Order of Business section and process for new business
  - c. Add language to document current roles in review and approval processes

In addition, the proposed policy changes include formatting and organizational changes and the removal of information covered in other policies.

## **Policy 2-004: Organization of the University**

Proposed updates to Policy 2-004 incorporate related language from Policy 6-001. In addition, formatting and clarifying updates with appropriate regulation references are included. No substantive changes are proposed.

## **Rule R6-001A: Creation, Significant Modification, and Discontinuance of the Academic Units of Free-standing Division, Department, School, College, and Library**

This new rule documents the process for the creation, significant modification, and discontinuance of the academic units of free-standing division, department, school, college, and library, as managed by Curriculum Management and Academic Planning and in concert with [53H-3-303](#). Current policy notes only that this procedure was a work in process. This new rule reflects the review and recommendation role of the faculties, councils, cognizant executive vice presidents, Academic Senate, and Board of Trustees, and it clarifies that the president is the university approver.

## **Rule R6-001D: Meeting Procedures for the University Faculty as a Whole**

The university faculty meeting procedures were relocated from Policy 6-001 to this proposed rule with minimal language changes for clarity and consistency.

## **Feedback**

The following feedback was received during the review process described in the next section and is incorporated into the current versions.

1. Policy 6-001
  - a. Clarifying edits to University Faculty group section
  - b. Updated language in Policy 6-001 for clarity and consistency of Councils and Committees Section
  - c. Added ex officio members of the Graduate Council as provided by Graduate School
  - d. Combined paragraphs in the Undergraduate Council section

2. Policy 6-002
  - a. Minor language updates to elected members with voting rights for clarity
  - b. Formatting and reordered listed functions of SACUSP for clarity
3. Policy 2-004
  - a. Kept examples of deans not in academic colleges described in Policy 2-004.
4. Rule R6-001A
  - a. Updated and added language to address feedback and questions

Additional feedback regarding the Undergraduate and Graduate Council sections in Policy 6-001 has been noted and will be addressed in the next revision working closely with both councils as the changes may require updates to other policies and were outside scope set for currently proposed changes.

## **Policy Revision Process and Review Timeline**

The proposed revisions have been or will be reviewed by the following (dates may need to be adjusted):

1. Academic Senate Leadership (Policy 6-002 drafts, Summer 2025 and ongoing)
2. Cognizant Associate Vice Presidents for Faculty (Policy Owners, Summer 2025 and ongoing)
3. Cognizant Executive Vice Presidents (Policy Officers, Fall 2025, December 2025)
4. University President (Fall 2025, December 2025)
5. Policy Townhall #1 (December 2, 2025)
6. Senate Advisory Committee on Academic Policies (December 2, 2025)
7. Policy Townhall #2 (December 8, 2025)
8. Academic Affairs Policy Group (December 10, 2025)
9. Institutional Policy Committee (December 12, 2025)
10. Academic Senate Executive Committee (December 15, 2025)
11. Office of General Council (December 16, 2025)
12. Council of Academic Deans (December 19, 2025)
13. Academic Senate (January 5, 2026)
14. Board of Trustees (January 13, 2026)

## **Attachments**

- March 24, 2025 President Memo to Senate
- Policy 2-003 revision 2 draft
- Policy 2-004 revision 9 draft
- Policy 6-001 revision 22 draft
- Policy 6-002 revision 40 draft
- Rule R6-001A revision 0 draft
- Rule R6-001D revision 0 draft