

## University of Utah Certificates

### For-Credit Certificates

Type of Certificate	Description	Requirements
Undergrad Certificate	This undergraduate certificate allows a matriculated undergrad student to attain a certificate in a specific topic area while he or she is working on attaining their Baccalaureate degree.	<ul style="list-style-type: none"> <li>• Student must be an admitted UofU undergrad student.</li> <li>• Must be approved by the Undergrad Council, Senate and Board of Trustees. If under 30 credit hours, does NOT need Board of Regents approval.</li> <li>• Processed through the Registrar's Office.</li> <li>• It goes on the student's transcript in the Honors and Awards section.</li> </ul>
Graduate Certificate	A student must have a Baccalaureate degree and must be in a graduate degree program.	<ul style="list-style-type: none"> <li>• Student must be an admitted UofU undergrad or graduate student.</li> <li>• Must be approved by the Graduate Council, Senate, Trustees AND Regents</li> <li>• Processed through the Registrar's Office.</li> <li>• It goes on the student's official transcript in the Honors and Awards section.</li> </ul>

### Noncredit Certificates

Type of Certificate	Description	Requirements
Noncredit Certificate - <u>Professional Class Bundle</u>	<p>This noncredit certificate is created based on a business or targeted discipline's need. It is created using uniquely designed <i>noncredit</i> courses. It is created because it is market-driven and addresses skill gaps or provides updated best practices in a given field.</p> <p>The audience is professionals and the classes are specifically designed with the convenience needed by a professional audience.</p> <p>These unique noncredit only classes may be created in partnership with an academic department or with professional associations and organizations. The structure of these vary.</p>	<ul style="list-style-type: none"> <li>• Non-matriculated and/or non-admitted students.</li> <li>• These are classes designed and offered by CE Professional and Technology Education.</li> <li>• These classes have a CE attribute in PeopleSoft.</li> <li>• All related classes go on the student's official transcript* under the non-credit career.</li> <li>• The certificate class is transcribed* also upon completion.</li> <li>• Student receives a Certificate from CE upon completion.</li> <li>• These are not processed through the Registrar's office.</li> </ul>

Type of Certificate	Description	Requirements
<p>Noncredit Certificate – <u>University Course Bundle</u></p>	<p>This certificate is made up courses that are noncredit sections of for-credit University courses. The department determines which and how many courses are needed to create the noncredit certificate. The department determines the number of community members who may attend in a noncredit capacity.</p> <p>The target audience is professionals.</p> <p>Revenue: the tuition fee offered to the community is 30% of the freshman tuition fee. The department receives 65% of the tuition fee and CE receives 35%.</p> <p>Benefits:</p> <ul style="list-style-type: none"> <li>- Provides a vehicle for the departments to bundle and market existing and scheduled courses to the professional community.</li> <li>- It keeps professionals up to date on latest developments in their discipline and allows a way for professionals to earn CEU/PDU</li> <li>- It provides the community access to the unique resources of the U and engages alumni and potential donors by bringing them back to the U.</li> </ul>	<ul style="list-style-type: none"> <li>• Non-matriculated and/or non-admitted students.</li> <li>• These classes are offered through CE’s Academic Noncredit Program.</li> <li>• The classes are scheduled with a CE attribute in PeopleSoft.</li> <li>• All related classes go on the student’s transcript under the non-credit career.</li> <li>• The certificate class is transcribed also upon completion (CE creates this in collaboration with the department)</li> <li>• Student receives a Certificate upon completion.</li> </ul>