

Policy 5-11 Rev. 1
Date: July 8, 1996

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Subject: CAMPUS INTRADEPARTMENTAL RADIO COCOMMUNICATIONS AND LICENSING

I. PURPOSE

To outline the regulations and control of campus intradepartmental radio communications for all campus entities except KUED, KUER, KLUC, KUTE, close circuit television and other standard broadcast operations.

II. POLICY

- A. All Federal Communications Commission (FCC) licenses except standard broadcast will be issued in the name of Plant Operations.
- B. The technical regulation and use of licensed channels will be under the supervision of Plant Operations.
- C. All transmitting stations must comply with the outlined operating regulations of the FCC. Plant Operations will insure that each station is operated in accordance with these regulations.
- D. Procurement & Supply Management will only authorize the purchase or other type of acquisition of transmitting equipment with prior review by and approval of Plant Operations, including approval of installation plans. These reviews are performed to insure that equipment and installation plans are in compliance with FCC specifications.
- E. University transmitters shall be operated by approved operators only. New operators require clearance and training provided or approved by Plant Operations. This clearance is performed to verify each operator's radio operating qualifications.
- F. Requests for permission to broadcast over licensed channels will be submitted in writing to the Vice President for Administrative Services. After inspection of the requesting department's transmission equipment and verification of qualifications of operators by Plant Operations, an approval/disapproval letter will be issued by the Vice President for Administrative Services.

Approved: Board of Trustees 7/8/96