

## Policy 7-012: Supplementation of Predoctoral Stipends

Revision 0. Effective date: January 22, 1981

- I. **Purpose and Scope** ..... 1
- II. **Definitions** ..... 1
- III. **Policy** ..... 1
- IV. **Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources** ..... 3
- V. **References** ..... 3
- VI. **Contacts** ..... 3
- VII. **History** ..... 4

### I. **Purpose and Scope**

#### A. Purpose.

To provide guidelines regarding supplementation of stipends for predoctoral fellows and trainees.

#### B. Scope.

[reserved]

### II. **Definitions**

[reserved]

### III. **Policy**

- A. Federally funded fellowship and traineeship stipends may be supplemented by funds if the supplement is earned through teaching, research or other academic activity, and insofar as it is within guidelines established by the granting agency.
- B. A student holding a fellowship or traineeship should not be singled out from other graduate students for special duties, such as teaching. The university does not require fellows or trainees to teach, but a department may require all its doctoral students to teach as long as the requirement applies equally to all of the department's doctoral candidates.
- C. If teaching or research duties are assigned to the fellow or trainee, those duties must not detract from the student's educational program nor prolong it.
  - 1. University employment which provided supplementary income for a fellow or trainee must be educationally relevant to the fellow's or trainee's course of study.
  - 2. Teaching must not exceed one-semester time. (One- semester time means full responsibility or discussion section responsibility for two credit hours, or a laboratory section responsibility for four contact hours.)
  - 3. A fellow or trainee may not accept off-campus employment while on stipend unless that employment is an internship which is an integral part of the fellow's or trainee's prescribed program.
- D. Except as restricted by the funding agency (see paragraph H below), each department may determine the dollar amount to be paid for any teaching and/or research services.
- E. There are no University of Utah restrictions as to what a fellow or trainee may receive in supplemental compensation during the months the fellow or trainee is off stipend.
- F. Supplementation is not to be used for recruitment.
- G. Supplementation is not intended in any way to discourage the use of federal loans, nor does it prohibit benefits under the G.I. Bill.

- H. Restrictions prescribed by individual granting agencies include the following:
1. No funds from the Department of HEW and National Science Foundation may be used to supplement federal fellowships or traineeships without the federal agency's prior approval.
  2. The university and the federal agencies recognize the close interrelationship between teaching and research in the academic environment and encourage fellows and trainees to undertake teaching along with research experience so long as the teaching is educationally relevant and does not prolong the individual's training period.
  3. Generally an NDEA fellow is not given teaching duties during the NDEA fellow's first year of graduate work.
- I. University departmental offices are required to maintain adequate records of stipend supplementation to satisfy federal audit requirements.
- J. For further stipend information, contact the graduate fellowship office concerning fellowships, or the office of research administration concerning traineeships.

---

*Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.*

#### **IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources**

- A. Policies/ Rules. [ *reserved* ]
- B. Procedures, Guidelines, and Forms. [ *reserved* ]
- C. Other Related Resources. [ *reserved* ]

#### **V. References**

[*reserved*]

#### **VI. Contacts**

The designated contact officials for this Regulation are

- A. Policy Owner(s) (primary contact person for questions and advice):
- B. Policy Officer(s): Vice President for Research

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

## **VII. History**

Revision History.

- A. Current version. Revision 0.
  - 1. Approved by Institutional Council January 12, 1981, with effective date of January 12, 1981.
  - 2. Editorial Revisions
    - a. Editorially revised July 11, 2022 to move to current regulations template
    - b. Editorially revised April 5, 2022 to replace gender-specific pronouns
- B. Previous versions.
- C. Renumbering
  - 1. Renumbered from Policies and Procedures Manual 6-2.