

Non-Emergency Closures of the University of Utah Campus
(Guideline for implementation of University Policy 1-008: Closure of the University)
October 17, 2011

I. Purpose & Scope: This Guideline provides details for implementation of Policy 1-008 in situations in which the President of the University deems it necessary to close the University during normal work hours due to special circumstances which do not constitute an emergency.

II. Guideline: The priorities of the University of Utah are research excellence and the education of its students. Pursuant to these goals, University administration is committed to not scheduling major athletic and concert events at times when the campus is normally open and when classes regularly meet.

As a consequence of recently joining the Pac-12, however, University administration must begin to plan for larger events that are part of this change in status both academically and athletically. In cooperation with an ad hoc committee appointed by the Academic Senate, the University will develop a traffic and safety plan for managing major, midweek non-emergency events within the next two years.

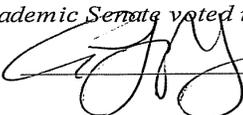
In the short term, however, there may be major events scheduled before a traffic and safety management plan has been finalized. If such an event is scheduled during normal class times and, due to circumstances beyond the administration's control, the event gives rise to sufficiently grave safety concerns, the administration may exercise its authority to close the campus in order to protect students, faculty, staff, and guests. It is anticipated that this authority will be exercised no more than two times during any academic year, if exercised at all.

If such a closure is warranted and the need for closure is known before the semester begins, the administration (1) will announce the closure and the reasons for it before the semester begins and (2) will provide a make-up time and date in the academic calendar for any classes canceled due to such a closure. If the need for closure is not known until after the semester begins, the administration (1) will announce the closure and the reasons for it at least one month before the closure and (2) will provide a make-up time and date in the academic calendar for any classes cancelled due to such a closure. Although a make-up time will be provided on the calendar, a class may also be rescheduled for a different time, it may be taught using some other means such as technology that does not require students to come to campus, or it may be held off campus.

If University administration determines that an exception to any aspect of this guidance may be in the best interest of the University, it will seek approval of the Academic Senate for such an exception. If there is insufficient time to seek approval from the full Senate, University administration will seek the approval of the Senate Executive Committee.

III. Approval: *A. Lorris Betz, Interim President of the University*

The Academic Senate voted unanimously in support of this policy on October 3, 2011.

Signed:  President of the University [date] 10-19-11

IV. Policies, Rules, Procedures, and other related resources.

[Policy 1-008: Closure of the University](#)

V. Contacts: For additional information regarding this guideline, contact the [Associate Vice President for Faculty](#), office of the Senior Vice President for Academic Affairs.