

POLICY 9-8 REV 9

DATE MARCH 17, 1997

SUBJECT: FACULTY REGULATIONS - Chapter VIII - Section 1 through 7
GRADUATION

SECTION 1. AWARDING OF DIPLOMAS AND DEGREES

CERTIFICATES, DIPLOMAS AND DEGREES MAY BE EARNED AND AWARDED AT THE CONCLUSION OF EACH SEMESTER, AND REGULAR COMMENCEMENT EXERCISES MAY BE HELD AT THE END OF EACH SEMESTER. HOWEVER, THE REGULAR ANNUAL COMMENCEMENT SHALL OCCUR AT THE END OF THE SPRING SEMESTER.

SECTION 2. RESIDENCE WORK REQUIRED

TO RECEIVE A BACCALAUREATE DEGREE FROM THE UNIVERSITY OF UTAH, A STUDENT MUST COMPLETE AT LEAST 183 CREDIT HOURS REQUIRED FOR GRADUATION, 60 MUST BE UPPER DIVISION WORK, AND AT LEAST 45 MUST BE EARNED IN RESIDENCE. OF THE LAST 45 HOURS, 30 MUST BE EARNED IN RESIDENCE. A STUDENT WHO TRANSFERS 138 OR MORE CREDIT HOURS MUST EARN AT LEAST 45 CREDIT HOURS IN RESIDENCE AT THE UNIVERSITY. THE CANDIDATE MUST HAVE BEEN REGISTERED IN THE UNIVERSITY AT SOME TIME DURING THE ACADEMIC YEAR OF COMMENCEMENT. ADDITIONAL CREDIT HOURS FOR GRADUATION IN EXCESS OF 183 MAY BE REQUIRED FOR PROGRAMS ADMINISTERED BY EACH COLLEGE UPON APPROVAL BY THE DEAN AND FACULTY OF THE COLLEGE. SUCH ADDITIONAL REQUIREMENTS FOR GRADUATION SHALL BE EFFECTIVE IN THE SEMESTER FOLLOWING THE SEMESTER IN WHICH THE NOTICE OF SUCH ADDITIONAL REQUIREMENTS AND A BRIEF STATEMENT OF REASONS FOR THE INCREASED REQUIREMENTS ARE SUBMITTED TO THE ACADEMIC SENATE AND INCLUDED IN THE ACADEMIC SENATE MINUTES.

SECTION 3. SCHOLASTIC AVERAGE REQUIRED

THE GRADES OF EACH CANDIDATE FOR A BACCALAUREATE DEGREE MUST BE SUCH THAT HIS/HER CUMULATIVE GRADE POINT AVERAGE IS 2.0 OR ABOVE FOR THE TOTAL NUMBER OF CREDIT HOURS FOR WHICH HE/SHE HAS BEEN DULY REGISTERED. ACCEPTED TRANSFERRED WORK SHALL NOT BE CONSIDERED IN COMPUTING THE RATIO OF AVERAGE GRADE.

A MINIMUM CUMULATIVE GRADE OF 2.0 WILL CONSTITUTE THE UNIVERSITY STANDARD FOR ALL COURSE WORK REQUIRED BY THE STUDENT'S MAJOR DEPARTMENT. A DEPARTMENT OR COLLEGE, WITH THE APPROVAL OF THE APPROPRIATE COLLEGE COUNCIL AND THE ACADEMIC SENATE, MAY ESTABLISH GRADE CRITERIA FOR RETENTION OR GRADUATION IN THAT DEPARTMENT OR COLLEGE WHICH EXCEED THE UNIVERSITY MINIMUM STANDARD. EACH DEPARTMENT OR COLLEGE SHALL DETERMINE FOR ITSELF WHETHER ITS SPECIAL STANDARDS SHALL APPLY FOR EACH COURSE REQUIRED OR FOR AN AVERAGE OF ALL COURSES REQUIRED OF ITS MAJORS. WHILE SUCH SPECIAL STANDARDS CAN BE APPLIED TO COURSES REQUIRED WITHIN OR OUTSIDE OF THE MAJOR DEPARTMENT, THEY CANNOT BE APPLIED TO ELECTIVE COURSES. IN ADDITION TO ESTABLISHING MINIMUM GRADE REQUIREMENTS FOR ITS MAJORS, A DEPARTMENT OR COLLEGE MAY ALSO

SPECIFY OTHER MEASURES OF APTITUDE OR ACHIEVEMENT TO BE USED AS RELEVANT CRITERIA FOR RETENTION OR GRADUATION, SUBJECT TO APPROVAL BY THE APPROPRIATE COLLEGE COUNCIL AND THE ACADEMIC SENATE. THE SPECIAL REQUIREMENTS FOR A DECLARED MAJOR OR FOR RETENTION AND GRADUATION IN THE DEPARTMENT OR COLLEGE MUST BE ANNOUNCED IN THE GENERAL CATALOG AND IN ANY BROCHURES DISTRIBUTED FOR STUDENT INFORMATION.

SECTION 4. GENERAL REQUIREMENTS FOR GRADUATION

A. DEPARTMENT MAJOR. ALL NEW UNDERGRADUATE STUDENTS ENTERING THE UNIVERSITY SHOULD EITHER SELECT A MAJOR FIELD OF STUDY OR INDICATE THAT THEY ARE UNDECIDED. STUDENTS SHALL COMPLETE ALL LIBERAL EDUCATION REQUIREMENTS BEFORE GRADUATION. CHANGES IN DEPARTMENT MAJORS MAY BE MADE BY FILING THE REQUISITE FORMS WITH THE CENTER FOR ACADEMIC ADVISING.

B. LIBERAL EDUCATION REQUIREMENTS. ALL STUDENTS SHALL MEET LIBERAL EDUCATION REQUIREMENTS AS PRESCRIBED BY THE ACADEMIC SENATE AND ADMINISTERED BY THE LIBERAL EDUCATION COUNCIL. TRANSFER STUDENTS WHO HAVE COMPLETED COURSES IN THE COLLEGE OF THEIR PREVIOUS REGISTRATION THAT ARE DEEMED EQUIVALENT TO COURSES IN THE LIBERAL EDUCATION PROGRAM OF THE UNIVERSITY OF UTAH WILL HAVE THOSE COURSES APPLIED TO THE REQUIREMENTS. TRANSFER STUDENTS WHO ENTER THE UNIVERSITY FROM AN INSTATE INSTITUTION WILL HAVE COMPLETED THE LIBERAL EDUCATION PROGRAM OF THE UNIVERSITY OF UTAH IF THEY HAVE COMPLETED THE GENERAL EDUCATION PROGRAM OF THE COLLEGE OF THEIR PREVIOUS REGISTRATION.

C. AMERICAN INSTITUTIONS REQUIREMENT. UTAH LAW ESTABLISHES AS A REQUIREMENT FOR GRADUATION WITH A BACCALAUREATE DEGREE THAT STUDENTS "DEMONSTRATE REASONABLE UNDERSTANDING OF THE FUNDAMENTALS OF THE HISTORY AND THE PRINCIPLES AND FORM OF GOVERNMENT AND ECONOMIC SYSTEM OF THE UNITED STATES AS A BASIS FOR RESPONSIBLE CITIZENSHIP." (UTAH CODE ANNOTATED, SECTION 53-1-2.)

STUDENTS MAY SATISFY THIS REQUIREMENT BY SUCCESSFUL COMPLETION OF ONE OF THE FOLLOWING COURSES: ECONOMICS 274, HISTORY 170, OR POLITICAL SCIENCE 110. UPPER DIVISION COURSES CERTIFIED AS EQUIVALENT BY THOSE DEPARTMENTS MAY BE SUBSTITUTED. ALSO, A STUDENT MAY CHALLENGE ANY OF THE COURSES (SEE "CREDIT BY EXAMINATION," UNIVERSITY OF UTAH GENERAL CATALOG), OR TAKE A SPECIAL EXAMINATION ADMINISTERED BY THE UNIVERSITY OF UTAH TESTING CENTER.

D. DIVERSITY REQUIREMENT

ALL UNDERGRADUATES ENTERING THE UNIVERSITY OF UTAH AUTUMN SEMESTER OF 1995 AND GRADUATING FROM THE UNIVERSITY OF UTAH SPRING SEMESTER 1999 AND THEREAFTER WILL BE REQUIRED TO COMPLETE ONE COURSE APPROVED AND DESIGNATED BY THE UNIVERSITY DIVERSITY COMMITTEE AS A QUALIFYING COURSE. (STUDENTS WHO ENTERED THE UNIVERSITY

BEFORE THE ACADEMIC YEAR 1995/96 OR WHO GRADUATE AUTUMN SEMESTER 1999 OR BEFORE WILL BE EXEMPT FROM THE DIVERSITY REQUIREMENT). CRITERIA FOR COURSE SELECTION AND A LIST OF APPROVED COURSES ARE AVAILABLE IN THE OFFICE OF UNDERGRADUATE STUDIES, 132 SILL CENTER, 581-3811.

E. B.A. AND B.S. DEGREE REQUIREMENTS

(1) CANDIDATES FOR THE B.A. DEGREE MUST DEMONSTRATE COMPETENCE IN A FOREIGN LANGUAGE BY ONE OF THE FOLLOWING MEANS:

(A) BY EARNING 25 SEMESTER HOURS OF CREDIT IN ONE LANGUAGE AT THE UNIVERSITY OF UTAH OR AT ANOTHER UNIVERSITY OR COLLEGE WHOSE CREDITS IN LANGUAGE ARE SATISFACTORY TO THE DEPARTMENT OF LANGUAGES AND ARE ACCEPTED FOR TRANSFER TO THE UNIVERSITY OF UTAH.

(B) BY SATISFACTORY COMPLETION OF A SPECIAL EXAMINATION ADMINISTERED BY THE DEPARTMENT OF LANGUAGES IN ACCORDANCE WITH THE REGULATIONS OF THE BOARD OF TRUSTEES AND OF THE ACADEMIC SENATE AND THE POLICIES OF THE CREDITS AND ADMISSIONS COMMITTEE OF THE UNIVERSITY.

(2) CANDIDATES FOR THE B.S. DEGREE MUST DEMONSTRATE COMPETENCE IN MATHEMATICS BY ONE OF THE FOLLOWING MEANS:

(A) BY EARNING A PASSING GRADE IN COLLEGE ALGEBRA (MATHEMATICS 105).

(B) BY EARNING A PASSING GRADE IN A MATHEMATICS COURSE OR MATHEMATICS-RELATED COURSE APPROVED BY THE DEGREE-GRANTING DEPARTMENT AND THE DEPARTMENT OF MATHEMATICS.

(C) BY SATISFACTORY COMPLETION OF A SPECIAL EXAMINATION ADMINISTERED BY THE DEPARTMENT OF MATHEMATICS IN ACCORDANCE WITH THE REGULATIONS OF THE BOARD OF TRUSTEES AND OF THE ACADEMIC SENATE AND THE POLICIES OF THE CREDITS AND ADMISSIONS COMMITTEE OF THE UNIVERSITY.

F. OTHER REQUIREMENTS. THE UNIVERSITY RESERVES THE RIGHT TO CHANGE, AT ANY TIME, THE REQUIREMENTS FOR GRADUATION, AND EVERY CANDIDATE FOR A DEGREE SHALL BE

REQUIRED TO COMPLY WITH SUCH CHANGES AS FAR AS THE UNCOMPLETED PORTION OF HIS/HER COURSE IS AFFECTED.

STUDENTS WHO ARE NOT GRADUATED WITH THE CLASS WITH WHICH THEY ENTERED SHALL BE HELD TO THE REQUIREMENTS WHICH ARE APPLICABLE TO THE CLASS WITH WHICH THEY GRADUATE.

A STUDENT MAY COMPLETE MORE THAN ONE DEPARTMENT MAJOR TO QUALIFY FOR A BACCALAUREATE DEGREE. THE MAJOR OR MAJORS WILL BE RECORDED ON THE STUDENT'S RECORD WHEN COMPLETED. THE CREDIT HOUR REQUIREMENTS FOR THE SECOND OR SUBSEQUENT MAJOR ARE DETERMINED BY THE DEPARTMENT.

AN ADDITIONAL BACCALAUREATE DEGREE MAY BE EARNED AND AWARDED UPON COMPLETION OF THE DEPARTMENT REQUIREMENTS AS WELL AS THE GENERAL REQUIREMENTS FOR THE DEGREE.

G. THE UNIVERSITY WRITING PROGRAM BOARD. THE UNIVERSITY WRITING PROGRAM BOARD SHALL BE APPOINTED BY THE DIRECTOR OF THE UNIVERSITY WRITING PROGRAM WITH THE APPROVAL OF THE DEAN OF THE COLLEGE OF HUMANITIES AND THE VICE PRESIDENT FOR ACADEMIC AFFAIRS. THE DIRECTOR OF THE PROGRAM WILL CHAIR THE BOARD. THE DIRECTOR AND THE BOARD WILL BE RESPONSIBLE FOR ESTABLISHING AND MAINTAINING WRITING INSTRUCTION THROUGHOUT THE UNIVERSITY BY IMPLEMENTING APPROPRIATE WRITING PLACEMENT PROCEDURES FOR ENTERING AND TRANSFER STUDENTS, BY PROPOSING GRADUATION REQUIREMENTS TO THE ACADEMIC SENATE, AND BY ESTABLISHING AND MONITORING WRITING CURRICULA THROUGH UNDERGRADUATE PROGRAMS. THE DIRECTOR, IN CONSULTATION WITH THE BOARD, IS EMPOWERED TO RECOMMEND APPOINTMENTS AND TO SUPERVISE INSTRUCTIONAL PERSONNEL ACCORDING TO PROCEDURES IDENTIFIED IN FACULTY REGULATIONS, CHAPTER V, SECTION 9. THE DIRECTOR AND THE BOARD SHALL ALSO BE RESPONSIBLE FOR PERIODICALLY REVIEWING WRITING CURRICULA AND STUDENT PERFORMANCE TO AMEND ELEMENTS OF THE PROGRAM IN COOPERATION WITH ACADEMIC COLLEGES AND DEPARTMENTS. TO FACILITATE SUCH REVIEW AND THE MAINTENANCE OF THE PROGRAM, THE DIRECTOR AND BOARD MAY APPOINT ADDITIONAL COMMITTEES.

SECTION 5. LIMITATIONS UPON ELECTION OF SUBJECTS

WITH THE EXCEPTION OF THE HOME ECONOMICS EDUCATION MAJOR, WHERE 80 HOURS ARE ALLOWED IN HOME ECONOMICS SUBJECTS, NOT MORE THAN 60 CREDIT HOURS, INCLUDING REQUIRED WORK, MAJOR AND ELECTIVE, SHALL BE COUNTED FROM ANY ONE DEPARTMENT TOWARD GRADUATION WITH A BACCALAUREATE DEGREE IN THE COLLEGES OF BUSINESS, EDUCATION, HUMANITIES, SCIENCE, AND SOCIAL AND BEHAVIORAL SCIENCE.

NOT MORE THAN 36 CREDIT HOURS OF AIR SCIENCE, MILITARY SCIENCE, OR NAVAL SCIENCE MAY BE COUNTED TOWARD A BACCALAUREATE DEGREE.

NOT MORE THAN 45 HOURS OF TECHNOLOGICAL OR PROFESSIONAL SUBJECTS MAY BE COUNTED TOWARD THE DEGREE OF BACHELOR OF ARTS. FOR LIMITATIONS IN EXTENSION AND CORRESPONDENCE COURSES, SEE SECTION 8 OF THIS CHAPTER.

SECTION 6. MAJORS AND MINORS

MAJORS AND MINORS SHALL BE DESIGNATED AS FOLLOWS: DEPARTMENT MAJORS, DEPARTMENT MINORS, INTERDISCIPLINARY MINORS, TEACHING MAJORS, COMPOSITE TEACHING MAJORS, AND TEACHING MINORS.

A DEPARTMENT MAJOR IS A BALANCED COURSE OF STUDY WITHIN A DEPARTMENT OR IN A SUBJECT, AND SHALL RANGE FROM 36 TO 45 CREDIT HOURS, WITHIN WHICH LIMITS THE POWER OF REQUIREMENTS SHALL REST WITH THE DEPARTMENT CONCERNED. MINIMUM GRADE REQUIREMENTS SHALL BE GOVERNED BY SECTION 3 OF THIS CHAPTER.

ANY STUDENT SEEKING A BACCALAUREATE DEGREE MAY TAKE ONE OR MORE STRUCTURED MINORS OUTSIDE THE STUDENT'S MAJOR DEPARTMENT. COMPLETION OF A MINOR SHALL NOT BE A REQUIREMENT FOR GRADUATION.

A DEPARTMENT MINOR MAY BE OFFERED BY ANY DEPARTMENT WITH ENOUGH UNDERGRADUATE COURSES IN ITS CURRICULUM FROM WHICH TO STRUCTURE A LIST OF COURSES TOTALING NOT LESS THAN 16 CREDIT HOURS, INCLUDING A MINIMUM OF 6 UPPER DIVISION CREDIT HOURS.

AN INTERDISCIPLINARY MINOR OF NOT LESS THAN 16 CREDIT HOURS, INCLUDING A MINIMUM OF 6 UPPER DIVISION CREDIT HOURS, MAY BE OFFERED BY TWO OR MORE COOPERATING DEPARTMENTS. IF THE COOPERATING DEPARTMENTS ALL BELONG TO THE SAME COLLEGE, THAT COLLEGE SHALL BE RESPONSIBLE FOR THE ORGANIZATION AND ADMINISTRATION OF THE INTERDISCIPLINARY MINOR. IF THE COOPERATING DEPARTMENTS BELONG TO TWO OR MORE COLLEGES, THE ACADEMIC SENATE SHALL BE RESPONSIBLE FOR APPROVING A PLAN FOR THE ORGANIZATION AND ADMINISTRATION OF THE INTERDISCIPLINARY MINOR.

UPON PROPER NOTIFICATION THAT A STUDENT HAS COMPLETED THE REQUIREMENTS FOR A MINOR, THE REGISTRAR SHALL MAKE AN APPROPRIATE ENTRY OF THAT ACCOMPLISHMENT ON THE STUDENT'S PERMANENT RECORD.

A TEACHING MAJOR IS A BALANCED COURSE OF STUDY WITHIN A DEPARTMENT OR SUBJECT WHICH IS DESIGNED TO PREPARE STUDENTS TO TEACH THE SUBJECT IN HIGH SCHOOL. IT IS OTHERWISE GOVERNED BY THE SAME CONDITIONS AND LIMITATIONS AS THE DEPARTMENT MAJOR.

AN INTERDEPARTMENT COMPOSITE TEACHING MAJOR IS A BALANCED COURSE WITHIN ONE OR MORE DEPARTMENTS AND MAY BE OFFERED EITHER (1) WHEN THE MAJOR DEPARTMENT OFFERS REGULARLY FEWER THAN 36 CREDIT HOURS, OR (2) WHEN SUCH A COMBINATION OF COURSES IS DESIRABLE. WITHIN SUCH LIMITS

THE REQUIREMENTS SHALL REST WITH THE DEPARTMENTS CONCERNED.

A TEACHING MINOR IS A COURSE OF STUDY WITHIN A DEPARTMENT OR IN A SUBJECT DESIGNATED TO PREPARE STUDENTS TO TEACH THIS SUBJECT IN HIGH SCHOOL. THIS MINOR SHALL COMPRISE NOT LESS THAN 18 OR MORE THAN 30 CREDIT HOURS, WITHIN WHICH LIMITS THE POWER OF REQUIREMENT SHALL REST WITHIN THE DEPARTMENT CONCERNED.

THE DEPARTMENTS SHALL SPECIFY THE REQUIREMENTS OF ALL THEIR MAJORS AND MINORS AT THE BEGINNING OF THE DEPARTMENT ANNOUNCEMENTS IN THE ANNUAL CATALOG.

UPPER DIVISION STUDENTS SHALL SECURE APPROVAL OF THEIR MAJORS FROM THE DEPARTMENT CHAIRPERSONS AND THE DEANS CONCERNED DURING OR BEFORE REGISTERING FOR THE FIRST SEMESTER OF SENIOR WORK.

SECTION 7. APPLICATION FOR GRADUATION

AT LEAST TWO SEMESTERS BEFORE HE/SHE EXPECTS TO GRADUATE WITH A BACHELOR'S DEGREE, EACH STUDENT MUST FILE AN APPLICATION FOR GRADUATION WITH THE REGISTRAR. AS SOON AS PRACTICABLE AFTER THE APPLICATION IS FILED, THE REGISTRAR'S OFFICE WILL MAKE AN EVALUATION OF THE STUDENT'S RECORD IN TERMS OF GENERAL GRADUATION REQUIREMENTS AND PREPARE A GRADUATION SUMMARY. THE ORIGINAL OF THE SUMMARY AND A TRANSCRIPT OF THE STUDENT'S RECORD WILL BE SENT TO THE APPLICANT AND COPIES WILL BE SENT TO THE CHAIRPERSON OF THE STUDENT'S MAJOR DEPARTMENT.

THE DEPARTMENT CHAIRPERSON WILL USE THIS INFORMATION, TOGETHER WITH THE SUBSEQUENT GRADE REPORTS, AS A BASIS FOR GIVING FINAL APPROVAL OF THE STUDENT'S MAJOR. DEPARTMENT APPROVAL WILL BE REQUESTED BY THE REGISTRAR'S OFFICE DURING THE APPLICANT'S FINAL SEMESTER, AT WHICH TIME THE DEPARTMENT CHAIRPERSON WILL BE ASKED TO CONFIRM THE STUDENT'S COMPLETION OF ANY COMPREHENSIVE EXAMINATION REQUIREMENT IN THE MAJOR SUBJECT.

APPROVED: ACADEMIC SENATE 3/3/97; BOARD OF TRUSTEES 3/17/97

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