

**PROCEDURES FOR
POST-TENURE FACULTY REVIEWS
IN THE
DEPARTMENT OF PARKS, RECREATION AND TOURISM
COLLEGE OF HEALTH
UNIVERSITY OF UTAH**

(September, 2005)

University of Utah Policy 8.3, 5. C. Review of Tenured Faculty

In order to carry out the above responsibilities more effectively, it shall be the duty of the department chairperson to administer a review of the work of each tenured faculty member of the department every five years. Such procedures shall involve a faculty review committee. Procedures for such a review process shall be formulated by the chairperson, in consultation with the department faculty, and submitted to the dean of the college and to the vice president for academic affairs for approval. Any revision of these procedures will be subject to similar approval. If, as a result of the review procedure, the person under review is deemed not to be meeting the minimum standards required of a tenured member of his/her department, the chairperson, together with a review committee, shall consult with the faculty member in question and develop strategies for improvement of his/her performance.

Department of Parks, Recreation, and Tourism Policy

Tenured faculty members will be reviewed every five years by a Department of Parks, Recreation, and Tourism Tenured Faculty Review Committee, by the Department chair, and by the dean of the College of Health. The Tenured Faculty Review Committee shall be appointed by the Department chair and shall consist of the following: (1) no fewer than two tenured faculty members, one of whom shall be designated by the Department chair as the Tenured Faculty Review Committee chair, (2) no fewer than two regular faculty members who have not attained tenure, and (3) no fewer than two full-time (.75 FTE or greater) auxiliary faculty members. In circumstances in which the required numbers of non-tenured regular faculty and auxiliary faculty are not available for service on the committee, the Department chair may choose to either appoint faculty of the same status from other units in the College of Health or to not include faculty of that status on the Tenured Faculty Review Committee. In any case, the committee shall be comprised of at least five members and shall include at least two tenured regular faculty members. Tenured faculty members under review will submit their curriculum vitae in support of the review process. Their contributions will be reviewed in terms of the scholarships of discovery, application, integration, teaching, and service, as described in the Academic Senate-approved document, Department of Parks, Recreation, and Tourism Retention, Promotion, and Tenure Standards and Procedures. Committee members may access data other than the curriculum vitae for use in the review process, including the Department data base of teaching evaluations and other relevant data, if they chose to do so. The intent of the review is to assist the faculty under review in planning for success for the subsequent five year period of service. As

such, the review may lead to commendations and recognitions of successes and to identification of concerns. Specific recommendations should be provided to the tenured faculty member under review by the dean, department chair, and by the Tenured Faculty Review Committee. If, as a result of this review procedure, the person under review is deemed to not be meeting the minimum standards required of a tenured member of the Department, a committee comprised of the dean, the Department chairperson, and the Tenured Faculty Review Committee chairperson shall consult with the faculty member in question and develop strategies for improvement of his/her performance.